

# AGENDA

**Dallas Area Rapid Transit Mobility Service, LGC  
Board of Directors Meeting**

**Tuesday, July 6, 2021, 12:00 P.M.**

**DART Conference Room C – 1<sup>st</sup> Floor  
1401 Pacific Ave., Dallas, Texas 75202  
*[Estimated Meeting Time: 15 minutes]***

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**Due to the COVID-19 virus and current extension of the Disaster Declaration issued by the Governor, all DART Board Meetings and Public Hearings are closed to the public. All meetings will take place by videoconference and will be available at <https://www.dart.org/about/board/boardvideo.asp>.**

1. Roll Call
2. Approval of Minutes: June 22, 2021
3. Approval of FY 2022 Annual Budget for the Dallas Area Rapid Transit Mobility Service, LGC (Paul N. Wageman) *[15 minutes]*
4. Identification of Future Agenda Items
5. Adjournment

The DART Mobility Service, LGC, may go into Closed Session under the Texas Open Meetings Act, Section 551.071, Consultation with Attorney, for any legal issues.

This facility is wheelchair accessible. For accommodations for the hearing impaired, sign interpretation is available. Please contact Community Affairs at 214-749-2799, 48 hours in advance.

*DART Mobility Service, LGC Board of Directors –*

*Chair - Paul N. Wageman*

*Members - Gary Slagel, Nicole Fontayne-Bárdowell  
Rob Smith, and Carol Wise*

**MINUTES  
DALLAS AREA RAPID TRANSIT MOBILITY SERVICE, LGC  
BOARD OF DIRECTORS'**

**June 22, 2021**

The **Dallas Area Rapid Transit Mobility Service, LGC Board of Directors'** meeting convened on Tuesday, June 22, 2021, at 10:00 a.m., at DART Headquarters, 1401 Pacific Avenue, Dallas, Texas, with Chair Wageman presiding.

The following Board Members were present: Paul N. Wageman, Gary Slagel, Rob Smith, Nicole Fontayne-Bárdowell, and Carol Wise.

The following Corporation Officers were present: David Leininger, Todd Plesko, and Joseph Costello.

Other DART Board Members: Michele Wong Krause, Rick Stopfer, Jonathan R. Kelly, and Jon-Bertrell Killen.

Others present: Gene Gamez, Jing Xu, Sherry Foster, Donna Henry, Nancy Johnson, Josefina Chavira and Tracy A. Cantu.

**General Items:**

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**1. Roll Call**

Chair Wageman took roll call to confirm a quorum was present.

**2. Approval of the Minutes:                      **May 11, 2021****

**Mr. Slagel moved to approve the May 11, 2021, Dallas Area Rapid Transit Mobility Service, LGC Board of Directors' Meeting Minutes, to be entered into record, as written.**

**Ms. Wise seconded and the Minutes were approved unanimously.**

**Items:**

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**3. \*Briefing on the Proposed FY 2022 Budget for the DART Mobility Service, LGC**

Ms. Sherry Foster, DART Interim Assistant Vice President of Business Planning and Analysis, briefed the Committee (copies on file with the DART Office of Board Support.)

- DART Mobility Service, LGC FY22 Budget (slide 2)
- Inland Port TMA Service (slide 3)
- Collin County Rides Service (slide 4)

In regard to slide 3, Inland Port TMA Service, Chair Wageman noted there was a \$50K difference, however, by his recollection, DART was making a \$50K contribution to this program. He then requested that the contributions be explained. Mr. Plesko explained DART's annual contribution to this program is \$20K, however, it paid \$40K in the first two years upfront. Chair Wageman questioned where in this presentation was

information reflected. Mr. Plesko responded DART's contribution was prepaid therefore would not be reflected in the expenses, however, it was reflected in the revenues under the federal grant. He further explained DART would be reimbursed for its expenses. Mr. Plesko stated, the way this budget is presented, it does not show that specific detail. Chair Wageman stated he would defer to the DART's finance team, however, he opined this information should have been included in the presentation. Mr. Costello responded staff would include a very informative footnote to the budget explaining what Mr. Plesko explained.

In regard to slide 4, Collin County Rides Service, Chair Wageman noted the slide showed a larger revenue than expenditures. He inquired if this was normal year after year or was this odd year. Ms. Foster responded this information was higher than normal, however, she could provide that information offline. Mr. Plesko interjected, in past years, the net income has been approximately \$120K because of the Toyota Corp. Grant, however, this year, due to the North Central Texas Council of Governments (NCTCOG) Grant Reimbursement, the amount is slightly higher than normal. Chair Wageman inquired, how does the Toyota grant play into this program, how much is left of those funds, and where are those funds retained. Mr. Plesko deferred the question to DART's finance team. Chair Wageman requested an explanation be provided of where those funds are being retained and how they are currently be used. Mr. Costello stated those funds are in a separate account earning interest, however, staff would provide the requested explanation. Chair Wageman inquired if those funds were being retained as part of the LGC or as a DART account. Mr. Costello responded those funds show up in DART's cash balances as a separate reserved fund, earning interest.

4. **\*Briefing on Potential Denton County Transit Authority and Dallas Area Rapid Transit Proposal to Operate Microtransit for the McKinney Urban Transit District**

Mr. Plesko briefed the Committee (copies on file with the DART Office of Board Support.)

- Today's Agenda (slide 1)
- History of MUTD Request and DART Board Activities (slide 2)
- Procurement Update (slide 3)
- Benefits to DART (slides 4-5)
- Other Considerations (slide 6)
- Timeline (Tentative) (slide 7)

Mr. Slagel inquired what are the summary of the revenue opportunities, noting that it was discuss as being significant. Mr. Plesko responded DCTA has a willingness to spend approximately \$1M annually, however, they would need to go into Closed Session to discuss that information. Mr. Leininger interjected this was actually a two-part component coming to DART. He explained one component would be program management, which is a percentage of total revenues, and the other would be a fee for GoPass®, which is a separate service.

Mr. Killen inquired where NCTCOG is with the Colin County Transit Study. Mr. Plesko responded the study is underway and NCTCOG has hired several consultants. He explained, to his understanding, it covers all of the existing conditions and they are now working on the recommendation for the types of services that would be logical. Mr. Plesko noted NCTCOG has representatives from all the cities and counties that are

participating in that. He further noted, the McKinney Urban Transit District is providing a rider assistant services as of today and they want to switch to an on-demand service, explaining this is one of the options being discussed in that study. Mr. Killen inquired when would the study be completed. Mr. Plesko replied this study should be completed by the end of this calendar year. Mr. Killen questioned how long is this proposed arrangement with the McKinney Urban Transit District. Mr. Plesko responded, between DCTA and DART, staff is proposing the proposal should be three years, subject to Board approval. Mr. Killen noted he is not oppose to the idea, however, he was inclined to oppose this particular contract until the Board has had a chance to discuss. He remarked this was leaning towards the void that was in DART policies regarding this topic. Mr. Killen stated he wanted staff to confirm that 1) DART will have no vehicles out on the road providing service, 2) no DART employees will be assisting with this service, and 3) DART is primarily managing the program and managing the GoPass® app. Mr. Plesko confirmed.

Ms. Wong Krause stated she would like more clarification on DART Policy III.07. Mr. Plesko provided an explanation to the committee.

#### **Other Items:**

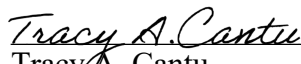
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##### **5. Identification of Future Agenda Items**

There were no future agenda items identified for this Committee.

##### **6. Adjournment**

There being no further business to discuss, the meeting was adjourned at 10:42 a.m.

  
Tracy A. Cantu  
Board Support Analyst

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+ Same-Date Item

\* Briefing Item

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# Agenda Report

## Dallas Area Rapid Transit Mobility Service, LGC

<b>Voting Requirement: Majority</b>
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**DATE:** July 6, 2021

**SUBJECT:** Approval of FY 2022 Annual Budget for the Dallas Area Rapid Transit Mobility Service, LGC

### RECOMMENDATION

Approval of a resolution: 1) approving the Fiscal Year (FY) 2022 Annual Budget for the Dallas Area Rapid Transit Mobility Service, LGC (the “LGC”) as shown in Exhibit 1 to the Resolution; and 2) authorizing that the budget be forwarded to the DART Board for approval.

### BUSINESS PURPOSE AND FINANCIAL CONSIDERATIONS

- Section 4.01 of the LGC’s Bylaws states that the LGC Board shall adopt a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year and forward to the DART Board of Directors for approval 90 days before the end of the fiscal year.

### LEGAL CONSIDERATIONS

- Section 4.01 of the LGC’s Bylaws states that the LGC Board shall adopt a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year and forward to the DART Board of Directors for approval 90 days before the end of the fiscal year.

**DRAFT**

**RESOLUTION**

**of the**

**DALLAS AREA RAPID TRANSIT MOBILITY SERVICE, LGC  
BOARD OF DIRECTORS**

**Approval of FY 2022 Annual Budget for the Dallas Area Rapid Transit Mobility Service,  
LGC**

WHEREAS, Section 4.01 of the Dallas Area Rapid Transit Mobility Service, LGC (the “LGC”) Bylaws provides that the LGC Board of Directors shall adopt a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year and forward the budget to the Dallas Area Rapid Transit Board of Directors for approval; and

WHEREAS, the LGC Board desires to approve the proposed budget and recommend its approval to the Dallas Area Rapid Transit Board of Directors.

NOW, THEREFORE, BE IT RESOLVED by the Dallas Area Rapid Transit Mobility Service, LGC Board of Directors that:

Section 1: The FY 2022 Annual Budget is approved as shown in Exhibit 1 to the Resolution.

Section 2: The budget be forwarded to the DART Board of Directors for approval.

**Approval of FY 2022 Annual Budget for the Dallas Area Rapid Transit Mobility Service,  
LGC**

EXECUTED as of this 6th day of July, 2021.

DIRECTORS:

\_\_\_\_\_  
Paul N. Wageman  
Chair

\_\_\_\_\_  
Carol Wise  
Vice-Chair

\_\_\_\_\_  
Gary Slagel  
Secretary

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Nicole Fontayne-Bárdowell

\_\_\_\_\_  
Rob Smith

DART Mobility Services, LGC  
Budget Summaries - Collin County and Inland Port

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<b>Projected Revenues</b>	<b>FY22 Budget</b>
Collin County	665,946
Inland Port TMA	455,000
<i>Total Revenues</i>	<i>\$1,120,946</i>

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Collin County	146,623
Inland Port TMA	405,000
<i>Total Expenditures</i>	<i>\$551,623</i>
<i>Net Income (loss)</i>	<i>569,323</i>



DART Mobility Services, LGC  
Budget Summary - Inland Port TMA

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<b>Projected Revenues</b>	<u>FY22 Budget</u>
Contract Payments	455,000
<i>Total Revenues</i>	<u>\$455,000</u>

<b>Projected Expenditures</b>	
Purchased Transportation	<u>405,000</u>
<i>Total Expenditures</i>	<u>\$405,000</u>
<i>Net Income</i>	<u>\$50,000</u>

DART Mobility Services, LGC  
Budget Summary - Collin County

	FY22 Budget
<b>Projected Revenues</b>	
Toyota Fund Beginning Balance	\$371,463
NCTCOG (Operations & Start-up)	68,295
Cities	206,897
Farebox Receipts	19,291
<i>Total Revenues</i>	<i>\$ 665,946</i>
 <b>Projected Expenditures</b>	
MV Transportation Operations	
Purchased Transportation	146,623
<i>Total Expenditures</i>	<i>\$146,623</i>
<i>Net Income</i>	<i>\$519,323</i>
 Remaining Funds	 \$519,323

**Detail for Collin County service Cash balance at 03/31/2021:**

Toyota funds	\$371,463
Non-Toyota funds	379,236
<b>Total</b>	<b>\$750,699</b>