



# AGENDA

Quorum = 5

**Administrative Committee Meeting  
Tuesday, October 9, 2018, 12:00 p.m.  
DART Conference Room C - 1st Floor  
1401 Pacific Ave., Dallas, Texas 75202**

1. Approval of Minutes: September 11, 2018

**Consent Items:**

2. Contract Award for ServiceNow Software Subscription Services (Rick Stopfer/Nicole Fontayne-Bárdowell)
3. Approval to Pay Premium and Surplus Lines Fees for the Annual Renewal of the Rail Operating Liability Insurance Policy (Rick Stopfer/Gary Thomas)
4. Approval to Pay Premium for Master Property Insurance Policy (Rick Stopfer/Gary Thomas)

**Individual Items:**

5. Contract Modification for Short-Term Disability (STD) and Family Medical Leave (FML) Claims Administration, and Long-Term Disability (LTD) Insurance Policy (Rick Stopfer/Gary Thomas)
6. Contracts for Administration of Short-Term Disability (STD) and Family Medical Leave (FML) Claims, and Long-Term Disability Insurance (LTD) (Rick Stopfer/Gary Thomas)
7. Approval of Fiscal Year 2018 Performance Review and Compensation for Director, Board Support (Rick Stopfer/Cheryl Orr)
8. \*Briefing on Pilot Project for Location Services on DART-Owned Devices (Rick Stopfer/Carol Wise)
9. Identification of Future Agenda Items  
Adjournment

**\*This is a Briefing Item Only**

**The Administrative Committee may go into Closed Session under the Texas Open Meetings Act, Section 551.071, Consultation with Attorney, for any legal issues, or under Section 551.074 for Personnel matters, arising regarding any item listed on this Agenda.**

**This facility is wheelchair accessible. For accommodations for the hearing impaired, sign interpretation is available. Please contact Community Affairs at 214-749-2543, 48 hours in advance.**

*Chair – Rick Stopfer*

*Vice Chair – Michele Wong Krause*

*Members – Tim Hayden, Ray Jackson, Jonathan R. Kelly,  
Jon-Bertrell Killen, Gary Slagel, and Dominique P. Torres*

*Staff Liaison – Gary Thomas, and Nicole Fontayne-Bárdowell*