



DART CONTRACT COMPLIANCE SYSTEM

FORGOT USERNAME INSTRUCTIONS

1. Go to <https://dart.prismcompliance.com/default.aspx>
2. Select the "Need Log In Help" link below the Login button

A screenshot of the DART Contract Compliance System login page. The page has a light gray background. In the top left corner, there is the DART logo and the tagline "let's go." in a script font. In the top right corner, there are two links: "DART Main Site" and "Need Help?". On the left side, the text "Contract Compliance System" is displayed in a large, white, sans-serif font. On the right side, there is a login form with two input fields: "Username:" and "Password:". Below the "Password:" field is a yellow "Login" button. Above the "Username:" field, there is a link that says "Don't have a username? Click here". Below the "Login" button, there are two more links: "Need Log In Help?" and "Single Sign-On".

3. You will be directed to the Logon Assistance page. To continue, you will need your account PIN and email address.
4. Email DART Diversity & Inclusion Office at diversitycomplian@dart.org and request your 8-digit account PIN.
5. You will receive a follow-up email from the administrator

Contact: DART's Diversity & Inclusion Department @ diversitycomplian@dart.org for any additional information or assistance.

6. Enter your PIN and your account email in the appropriate fields in the Logon Assistance page, and then select the Send Username button:

Forgot Your Username

PIN

Enter Your User PIN here

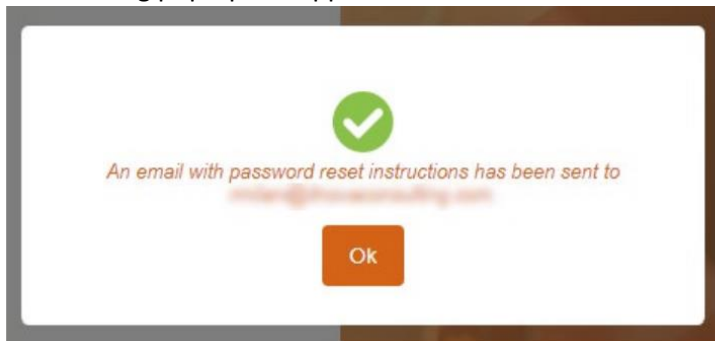
Email

Enter Your User Email Address here

Send Username

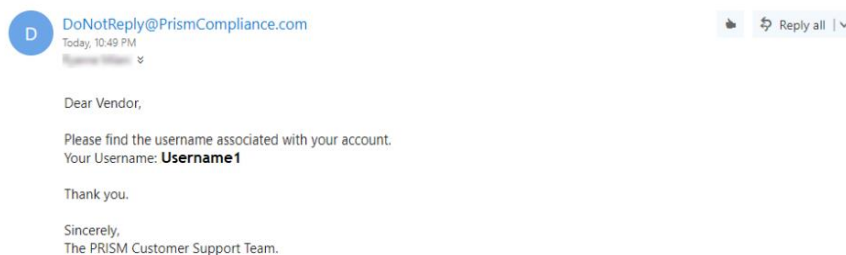
Back

7. The following pop-up will appear:



Select the OK button to close the popup.

8. Check the email address associated with your PRiSM account. You will receive the following email (you may need to check your spam folder):



9. Select the < Back link underneath the Send Username button to return to the Logon page:

Email

Enter Your User Email Address here

Send Username

< Back

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